



# AAGBI

## INSTRUCTION TO YOUR BANK TO PAY DIRECT DEBITS

21 Portland Place London W1B 1PX England  
Telephone (+44) (0)207 631 1650 Fax: (+44) (0)207 631 4352  
Patron: HRH The Duke of York, KCVO, ADC

Please complete name and full postal address of your bank

To the Manager	Bank/Building Society
Address	
Postcode	

### Service User Number (SUN)

<b>995352</b>
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Please complete this form to instruct your bank to make payments directly from your account.

**THE COMPLETED FORM SHOULD BE RETURNED TO:**  
**Dr Kiran Jani, Honorary Secretary, UK Society for Intravenous Anaesthesia,**  
**Department of Anaesthesia, L103, Lister Hospital, Stevenage SG1 4AB**

### 1. Member's name (in capitals please)

Surname ..... Initials .....

### 2. Bank account details:

Name of Account holder .....

Sort code

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Account Number

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Banks may refuse to accept instructions to pay direct debits from some types of account.

<p><b>The Direct Debit Guarantee</b></p> <ul style="list-style-type: none"> <li>• This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits</li> <li>• If there are any changes to the amount, date or frequency of your Direct Debit <b>AAGBI (Society for Intravenous Anaesthesia)</b> will notify you (at least 10 working days) in advance of your account being debited or as otherwise agreed, If you request <b>AAGBI (Society for Intravenous Anaesthesia)</b> to collect a payment, confirmation of the amount and date will be given to you at the time of the request.</li> <li>• If an error is made in the payment of your Direct Debit, by <b>AAGBI (Society for Intravenous Anaesthesia)</b> or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.</li> <li>• If you receive a refund you are not entitled to, you must pay it back when <b>AAGBI (Society for Intravenous Anaesthesia)</b> asks you to.</li> <li>• You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please notify us.</li> </ul>
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Signature ..... Date .....